



## **Procurement Sub (Finance) Committee**

**Date:** WEDNESDAY, 10 JULY 2019

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOM 2 - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy Hugh Morris (Chairman)  
Deputy Robert Merrett (Deputy Chairman)  
Randall Anderson  
John Fletcher  
Michael Hudson  
Deputy Jamie Ingham Clark  
Jeremy Mayhew  
Susan Pearson  
William Pimlott

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**Lunch will be served in Guildhall Club at 1PM**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meeting held on 30.05.19
4. **CITY PROCUREMENT RISK MANAGEMENT - QUARTERLY UPDATE**  
Report of the Chamberlain
5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
7. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**  
(Pages 1 - 4)

**For Information**  
(Pages 5 - 18)

**For Decision**

## **Part 2 - Non-Public Agenda**

8. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**  
To agree the non-public minutes of the meeting held on 30.05.19
9. **STAGE 1 STRATEGY REPORT FOR THE RE-PROCUREMENT OF THE LONDON BOROUGH'S' LEGAL ALLIANCE (LBLA) BARRISTERS FRAMEWORK**  
Report of the Chamberlain

**For Decision**  
(Pages 19 - 26)

**For Decision**  
(Pages 27 - 40)

10. **BUSINESS TRAVEL & ACCOMMODATION SERVICES PROCUREMENT STAGE 2 AWARD REPORT**  
Report of the Chamberlain

**For Decision**  
(Pages 41 - 44)

11. **COMMERCIAL CONTRACT MANAGEMENT ANNUAL REVIEW 2018/19**  
Report of the Chamberlain

**For Information**  
(Pages 45 - 52)

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential items**

14. **CONFIDENTIAL MINUTES OF THE PREVIOUS MEETING**  
To agree the confidential minutes of the meeting held on 30.05.19

**For Decision**